



## **Vacancy – Traffic Department (Shipping Industry)**

*A well-established Freight Company, located in Kingston is seeking the services of a qualified and competent individual for the position of **Traffic Supervisor**.*

### **POSITION SUMMARY:**

The Traffic Supervisor is designated to ensure the adherence of the Company policies and practices, the Department's Standard Operating Procedures, and compliance to all external regulatory requirements.

The Traffic Supervisor is also tasked with the responsibility to foster a culture where the Agents are fully engaged and can actively participate in the success of the department.

### **RESPONSIBILITIES/DUTIES**

- Ensure that the Department's Standard Operating Procedures (SOPs) are accurately and appropriately applied.
- Ensure that productivity and operational issues are captured through the mediums and/or platforms provided by the Traffic Manager.
- Ensure that team members are adequately trained to perform at their optimal level and to maximize their potential.
- Ensure that team members are empowered and motivated

### **MINIMUM REQUIRED SKILLS AND SPECIALISED TECHNIQUES**

1. Exceptional leadership and supervisory Skills
2. Ability to work on own initiative
3. Excellent interpersonal skills and ability to multitask
4. Work well under pressure
5. Excellent problem solving and negotiation skills
6. Must have impeccable oral and written communication skills
7. Ability to positively influence and motivate staff and peers

### **Requirements:**

- Minimum 2 years experience in the Shipping Industry
- Minimum 2-3 years experience at the Supervisory level
- Good time management and interpersonal skills

- Ability to lead and motivate others
- Ability to administer appropriate quality control mechanisms
- Expert on the department subject matter
- Proficient in Microsoft applications including Word, Excel & Outlook

**Qualification:**

- First Degree in Shipping and Logistics or a related area
- Digital Technology Certification is a plus
- Supervisory Management Certificate would be an asset

**Interest applicants please send your Application/CV to:**

**Email address: [hrjamaica@laparkan.com](mailto:hrjamaica@laparkan.com)**

**No later than January 14, 2022.**